

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, JUNE 29, 1948.

The Board of Public Works met in the office of the Governor, State House, Annapolis, Maryland, on Tuesday, June 29, 1948.

There were present: Wm. Preston Lane, Jr., Governor
James J. Lacy, Comptroller
Hooper S. Miles, Treasurer.

Mr. John B. Funk, Chief Engineer of Maryland, also attended the meeting.

In the absence of Mr. Walter N. Kirkman, Director, Department of Budget and Procurement, Mr. James G. Rennie, Chief of the Budget Bureau, attended the meeting.

MINUTES:

The Minutes of the meeting of June 9, 1948, copies of which were sent to each member of the Board, were approved.

UNIVERSITY OF MARYLAND: - Construction

- 1- Mr. Glenn L. Martin, accompanied by Mr. Jan Porel, appeared before the Board in advocacy of his recommendation that marble should be substituted for the Alabama limestone called for in connection with the construction of the Glenn L. Martin College of Engineering and Aeronautical Science—Buildings "G", "H", and "K", at the University of Maryland, College Park, Maryland.

In connection with the presentation of his arguments and the discussions of the respective qualities of the two materials, there were submitted to the Board drawings showing how the use of marble would represent the improvement which was claimed by Mr. Martin and Mr. Porel would be made through the use of the marble in lieu of limestone.

After rather full discussion of the matter, in which the members of the Board participated, the Board thanked Mr. Martin for the presentation of his request for the substitution of marble for limestone and advised him that further consideration would be given to the request.

- 2- The Secretary brought to the attention of the Board a letter dated June 18, 1948, received from Dr. H. C. Byrd, President, University of Maryland, calling attention to the fact that it would be necessary for the Board of Public Works to take whatever action would be required to save to the University of Maryland, for use in connection with construction projects which have heretofore been authorized by the Board payable out of fees, by carrying forward in the budget account of the University of Maryland at June 30, 1948, the unexpended funds so that this money will be available for the construction which has been authorized.

The request of Dr. Byrd was approved and the authority required of the Board for carrying forward the University of Maryland funds, other than State appropriations, unexpended at June 30, 1948, was given.

- 3- The Secretary submitted to the Board a proposed Agreement between Mr. Henry P. Hopkins, architect, and the University of Maryland covering services to be furnished by Mr. Hopkins in connection with the preparation of plans and specifications for the construction of a Chapel on the campus at College Park, authority for which was given by the Board September 23, 1947, and included in the construction program submitted by Dr. Byrd to be paid for out of excess fees of the University of Maryland. In the discussion of this Agreement, it was pointed out that the Agreement shows that the Chapel is to accommodate approximately 1,000 persons and that the amount authorized by the Board for the cost of the construction of this Chapel, based on the request of Dr. Byrd, is \$350,000.00.

After a discussion of the matter and in view of the fact that there seemed to be some doubt as to whether a Chapel to accommodate 1,000 persons could be

constructed at a cost of \$350,000.00, the Secretary was instructed to amend the Agreement to the extent that it would show that the amount approved as the cost of the construction is \$350,000.00, and the fee to be received by the architect is to be on that basis.

- 4- Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts by the University of Maryland, payable from current budget funds.

Fedeli Construction Company, for concrete walk at Baltimore School of Law, from Item L-14.	\$ 63.00
Fedeli Construction Company, for concrete steps at Baltimore School-Pathology Building, from Item M-162.	190.00
Arundel Contracting Co., Inc., for plastering at Assistant Manager's Business Office, Medical Building, from Item BA7 and 3A-41.	135.00
E. L. M Fishpaw, Inc., for painting at Medical Building, Baltimore, from Item BA7.	53.00
Fedeli Construction Co., for resetting brick in Anatomical Hall, Baltimore, from Item M-62.	30.00
Electrical Construction Co., for repairs to electrical circuit at Clinic-School of Dentistry, on a time and material basis, from Item D-33, Repair and Renewal, School of Dentistry, not to exceed ---	25.00
S. D. Moses Co., for walks around the new Agriculture Building, on time and material basis, from Maintenance Operating Funds.	2,000.00
Arundel Contracting Co., Inc., for plastering around electric fixtures, Medical Building, Baltimore, from Item M-62.	17.00
George F. Heubeck Corp., for 2" steam line for sterilizer, Bressler Building-School of Pharmacy, from Item M-62	25.00
	\$2, 538.00

- 5- Mr. Funk submitted to the Board bids which were received for the Coal Handling System for the Addition for the Central Heating Plant of the University of Maryland-College Park. Since it is desirable to have the Central Heating Plant completed as soon as possible, the two low bidders for this work had been contacted relative to the possibility of reducing the time in which they could furnish this equipment. As a result, the Fairfield Engineering Co. reduced their time from 200 working days to 175 working days, which would make the installation available about the end of February or early March 1949; and the Link-Belt Co. reduced their time from 9 months to 6½ months, making the installation available in early December, 1948. At the same time, the Link-Belt Co., reduced the price of their bid to \$30,500.00 -- \$1,600.00 in excess of the bid of Fairfield Engineering Company. In view of these changes, the matter was submitted to The State Law Department by Mr. Funk for consideration.

As it is felt that the difference in price will not compensate for the time element in this matter, and the Attorney General's office advised that the award of contract to Link-Belt Company is legally sound and permissible, Mr. Funk recommended the award of a contract in the amount of \$30,500.00 to that company by the University of Maryland.

After a discussion of the matter, the Board approved the recommendation of Mr. Funk and the award of contract to the Link-Belt Company in the amount of \$30,500.00 for this work, payable from the General Construction Loan of 1947.

- 6- Mr. Funk submitted to the Board a report on the University of Maryland-Agricultural Engineering Building (N.Y.A. Building) for which there is an appropriation of \$75,000.00 in the General Construction Loan of 1947. The report shows that after investigation it is found that \$75,000.00 will approximately complete the exterior work of the building, only. A break-down of the cost is shown in the report, being Item #24 of Mr. Funk's agenda for today's meeting, the total of which is \$79,020.50. In addition, the report states that after completion of the work itemized in the report, it is estimated that an additional \$40,000 will be needed to complete the interior

(June 29, 1948)

(University of Maryland-)
Construction.

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of the building. The report further states that although all of the estimates given, totaling \$79,020.50, appear a little low, the University of Maryland has received informal bids on many of the items, which substantiates their feeling that the work can be done at the estimates given.

After due consideration, the Board decided to withhold approval of authority to proceed with the construction of this building until such time as the University of Maryland furnishes a statement covering how it proposes to take care of the cost of the building in a completed state.

- 7- Upon the recommendation of Mr. Funk, the Board approved the award of a contract by the University of Maryland to Maryland Steel Products, in the amount of \$24,335.14, covering approximately 82 tons of structural steel for alterations and additions to the central heating plant at College Park. Payment for this material is to be made from the General Construction Loan of 1947-Construction of New Power Plant.

CLERKS OF COURT:

- 1- Mr. Henry Ripperger, Clerk of the Circuit Court of Baltimore City, appeared before the Board and requested that some way be found to make funds available to his office so that he would be able to have re-written and re-bound 19 Equity Dockets of that office which have, through use over a period of years, become in a bad state of repair and should be replaced.

After a discussion of the matter, the Board felt that since the expenses of the offices of Clerks of Court should be paid out of the fees of the office, the matter should be explored to find out just what can be done by way of taking care of the cost of this work. It was stated by the Comptroller that the law permits the State to take care of the deficits in the offices of the Clerks of Court where the fees are not sufficient to take care of the operating expenses to the extent of the salaries of the Clerks, and since it would be possible to allow Mr. Ripperger to use the fees of his office for the cost of the work and reimburse him for any deficiency in his salary which might be occasioned thereby, the matter might well be worked out in that manner. It was agreed that Mr. Ripperger would discuss this matter with the State Comptroller to the end that the cost of the work can be taken care of out of the fees of the office.

- 2- Judge Floyd L. Kintner, of the Second Judicial Circuit, and Mr. Ralph R. Crothers, Clerk of the Circuit Court for Cecil County, appeared before the Board to discuss the situation existing in the office of the Clerk of the Circuit Court for Cecil County, at Elkton, caused by the large number of persons obtaining marriage licenses through that office. Statistics were submitted to show the large number of licenses issued and photographs were also submitted showing the large number of persons at the office at a given time, bringing about a rather over-crowded condition.

Judge Kintner stated that the County Commissioners would be able to make some additional space in the building available to the Clerk of Court so that the issuance of marriage licenses could be taken care of in that extra space, thereby relieving the Clerk's regular office of the crowded condition which now exists in connection with the issuance of marriage licenses. Judge Kintner, however, stated that the County Commissioners did not feel that they should supply any money necessary to make alterations to the additional space to be provided or furnish any equipment. It was stated that it would be permissible for the Comptroller to authorize the use of fees of the office to take care of the cost of any additional equipment which might be needed but that there were some things, such as electrical work, painting, etc., which it would not be permitted to pay out of the fees of the office.

The Comptroller stated that he would personally go to Elkton and look into the situation, and that he felt it possible for the State and the County to get together and take care of this problem between them.

The matter was left with the Comptroller for attention.

CROWNSVILLE STATE HOSPITAL:

Dr. Jacob Morganstern appeared before the Board and discussed the crowded condition at Crownsville State Hospital because of the number of patients there being somewhat in excess of the facilities provided to take care of them. Dr. Morganstern had discussed this matter with Mr. Funk and thought that perhaps some additional accommodations could be provided through the use of approximately \$30,000.00 of unexpended funds in the institution's budget for the year ending June 30, 1948, this money to be used to provide temporary quarters through the use of materials from the Solomon's Base Project.

The Governor felt that as the matter had not come to the Board until today's meeting that the Board should not be expected to be able to give it the necessary attention; and requested Mr. Funk and Mr. Rennie to make a study of the situation, and report to the Board at the next meeting, which was agreeable to the other members of the Board.

BAYSIDE STATE PARK:

The Board took up for consideration the offer made by Mr. William H. Labrot, as covered in his letter of June 10, 1948, to the Board of Natural Resources, to sell to the State approximately 530 acres for development and use as a State Park, near Sandy Point, the offer including some 1-3/4 miles of sandy beach, an historical mansion house, two tenant houses, two large barns and an equipment building, for the price of \$150,000.00. Mr. Labrot at a later date offered to sell to the State additional land to be used as shops, tree nursery, and other purposes, there being approximately 175 acres of land in the additional tract, with a good dwelling on it, the price named being \$10,000.00. The Board of Natural Resources recommended to the Board of Public Works that the offers of Mr. Labrot for these properties be accepted.

After a full discussion of the matter, it was agreed that the State should proceed to obtain options for the purchase of the property and a committee consisting of Attorney General Hall Hammond, Mr. John B. Funk, Chief Engineer of Maryland, and Mr. Joseph F. Kaylor, Director of the Department of State Forests and Parks, was named for the purpose of contacting Mr. Labrot and obtaining the options.

The Board also stated that Mr. Hammond should proceed to take care of the title work involved in connection with the acquisition of the property.

The money for the purchase of this property is provided through the sum of \$250,000.00 in the Post War Construction Fund appropriated for the purpose of acquiring such a property.

CONSTRUCTION:Crownsville State Hospital:--

- 1- Upon the recommendation of the Department of Budget and Procurement, the Board approved the award of contract by Crownsville State Hospital to the Capitol Lumber Company, in the amount of \$1,198.84, for lumber and millwork, with payment to be made from the General Construction Loan of 1947-Housing for Employees.
- 2- Upon the recommendation of Mr. Funk, the Board approved the appointment of Mr. Donald Philbin as Clerk of the Works for the construction underway at Crownsville State Hospital, at a salary of \$75.00 per week, with payment to be made from the Post War Construction Fund.
- 3- Upon the recommendation of Mr. Funk, the Board approved contract between Crownsville State Hospital and Carr Brothers for grading required for the Employees' Housing, in the amount of \$117.00, with payment to be made from the General Construction Loan of 1947-Housing for Employees.

Department of Motor Vehicles:--

The Secretary brought to the attention of the Board a request received from Mr. W. Lee Elgin, Commission of Motor Vehicles, for an allotment of \$50.61 from Post War Construction Fund to that department to take care of the cost of the architect's fee due under the agreement with Mr. Frederic A. Fletcher in connection with the construction work done by the Constanza Construction Company. It is understood that this would complete payment for this project.

The Board approved this request.

Department of Public Buildings and Grounds:--

- 1- Mr. Funk advised the Board that an inspection of the completed work performed by the Gatch Supply Company for exterior repairs, painting, and roof repairs to the Dome Area of the State House revealed that additional work was required, such as repairs to rotted moulding, and painting flashings, ventilators, and valleys on the new portion of the State House. The cost of the extra work is \$292.00.

The Board approved the doing of this extra work, making the total contract of the Gatch Supply Company \$4,517.00, with payment to be made from the General Construction Loan of 1947.

- 2- Mr. Funk submitted to the Board, under Item #14 of his agenda for today's meeting, information showing that there is a substantial amount of additional work required in connection with the improvements and repairs which are now underway at the State House, which could not be foreseen when the original contracts for this work were approved by the Board, as follows:--
- a. Additional plastering, painting, and interior repairs by Henry A. Knott, Inc., to the Dome Area, Secretary of State's Office, Telephone Room, and Old House Chamber. \$18,000.00
 - b. Additions to the contract for structural repairs and the erection of scaffolding in the Dome, consisting of enclosing open wire electric circuits, repairing oval sash, platform planking, exterior brick wall repairs, etc. The contract was negotiated on a basis of an 8% fee, in the amount of \$9,000.00, which is increased to \$16,000. 16,000.00
 - c. Installation of certain electrical outlets, as an extra to the contract of Henry A. Knott, Inc. 675.00
 - d. Installation of adequate lighting in the old portion of the State House, and in conformity with the architecture. 15,000.00.

In connection with the suggested additional work for the State House, Mr. Funk stated that the figures submitted are approximate and that actual costs would be reported to the Board in the usual manner. Mr. Funk also stated that the above work will take care of all repairs for the State House except for the floors and treating of structural timbers in the Dome area, for which no authority has been given.

After a full discussion of the matter with Mr. Funk, the Board approved the doing of the suggested work, as set forth in his agenda for today's meeting, and approved an allocation of \$70,000.00 from the Post War Construction Fund to supplement funds available for repairs and improvements to the State House from the General Construction Loan of 1947, in order that there might be sufficient funds remaining available for improvements to public buildings in Annapolis.

It is understood that detailed plans and costs for the above work will be submitted to the Board in the usual way, and that all of the work will be supervised by Mr. Funk.

Department of Tidewater Fisheries:--

The Secretary brought to the attention of the Board a letter received from the Department of Tidewater Fisheries advising that payment of \$2,500.00 has been made by that department from the General Construction Loan of 1947 to Linton Rigg & Company, being a 50% payment on the sum due that company for acting in the capacity of consultant in designing new patrol boats.

The Board approved the action of the Department in making this payment.

Game and Inland Fish Commission:--

Mr. Funk submitted to the Board request of the Game and Inland Fish Commission for permission to carry into the 1949 fiscal year the sum of \$8,000.00 provided in the Commission's budget for 1948 to take care of the cost of the erection of the Refuge Manager's Residence-Millington Wildlife Demonstration and Attendants' necessary sheds, as it has been impossible to obtain bids for this construction prior to July 1, 1948.

The Board approved this request.

Maryland Penitentiary:--

- 1- Upon the recommendation of Mr. Funk, the Board approved the award of a contract by the Maryland Penitentiary to Baltimore Soda Fountain Manufacturing Company, in the amount of \$4,450.75, for furnishing kitchen equipment, with payment to be made from the special allotment of funds approved by the Board on February 24, 1948, for repairs and improvements at the Maryland Penitentiary.
- 2- Upon the recommendation of Mr. Funk, the Board approved the award of a contract by Maryland Penitentiary to Otis Elevator Company for furnishing and erecting a freight elevator for Building "G" at the Maryland Penitentiary, in the amount of \$15,460.00, the low bid of the company, with the stipulation that the company provide a speed of 75 feet per minute for the total contract price of \$14,605.00, or a reduction of \$855.00 in the bid price. Payment for this contract is to be made from the special allotment of funds approved by the Board on February 24, 1948, and more specifically - State Use Funds-\$75,000.00.

Maryland State Police:--

Mr. Funk submitted to the Board bids which were received for alterations to the second floor of the Pikesville Armory and recommended award of a contract to Henry A. Knott, Inc., in the amount of \$8,983.00 for this work.

The Board approved this recommendation, with payment to be made as follows:--

\$2,000.00 from the 1948 budget of the Maryland State Police-Item #201
Balance from the General Construction Loan of 1947-Military Department
or from Federal Funds of the Military Department, with advice to the Board at a later meeting.

Maryland State School for the Deaf:--

The Board approved recommendation of Mr. Funk for the award of a contract by Maryland State School for the Deaf to Glen R. Nikirk, in the amount of \$1,279.00, covering miscellaneous interior and exterior painting of the Administration Building and the Central Stairway of that institution. Payment is to be made from the General Construction Loan of 1947.

Maryland Old Line Confederate Soldiers' Home:-- (Maryland State Police)

Mr. Funk reported to the Board that in connection with the roof repairs authorized by the Board for the Old Soldiers' Home at Pikesville, it has been necessary to do certain additional work totaling \$201.00, and requested approval for this work by the Aetna Construction Company. Mr. Funk stated that this extra work will require no additional expenditure of funds inasmuch as the credit for materials furnished has exceeded the original estimate.

The Board approved Mr. Funk's request for authority for this additional work.

Maryland Training School for Colored Girls:--

Upon the recommendation of Mr. Funk, the Board approved the installation of a drinking fountain on the third floor of the Administration Building of the Maryland Training School for Colored Girls, at a cost of \$75.00. Payment is to be made from Item #201 of the 1948 budget of the institution.

Maryland Tuberculosis Sanatoria:--

- 1- Upon the recommendation of Mr. Funk, the Board authorized additional work in the amount of \$44.00 in connection with the contract of the Monarch Roofing Company with the Mt. Wilson Tuberculosis Sanatorium, making the total amount of the contract \$5,659.00. Payment is to be made from the General Construction Loan of 1947, special allotment approved December 9, 1947.
- 2- Upon the recommendation of Mr. Funk, the Board approved increasing the contract with Monarch Roofing Company for repairs and renovations, State Sanatorium, Sabillasville, to the extent of \$550.00 for repairs to one of the buildings where the shingles are loose and coming off. Payment is to be made from the General Construction Loan of 1947-Farm Buildings-Sabillasville.

Military Department:--

- 1- See: Maryland State Police, these Minutes, for repairs to Pikesville Armory.
- 2- The Secretary brought to the attention of the Board copy of letter addressed to Mr. Funk by General Milton A. Reckord requesting that the Board of Public Works authorize the Military Department to employ the necessary additional qualified people to work with him in the preparation of plans and specifications for additional structures for the Military Department, which can be constructed by the State out of approximately \$500,000.00 of funds it is expected will be made available to the Military Department out of an appropriation being made by the Federal Government for the National Guard for construction. This money will be available as of July 1, 1948, and in order for Maryland to participate in the distribution of these funds, it is necessary that the State submit plans and specifications for work which it proposes doing in connection with our National Guard.

The Board authorized Mr. Funk to arrange for the employment of the additional help which will be necessary to prepare the plans and specifications in connection with the obtaining of Maryland's share of the Federal Funds for National Guard construction. Mr. Funk stated that he felt the cost of this work could be kept within \$5,000 and the Board approved an allotment of \$5,000.00 from the ~~General Emergency Fund~~ of 1949 to the Department of Public Improvements, accordingly. Post War Construction Fund

Montrose School for Girls:--

- 1- Upon the recommendation of the Department of Budget and Procurement, the Board approved the award of contract to The Krastell Furniture Company by Montrose School for Girls, in the amount of \$333.00, for reconditioning and upholstering furniture, with payment to be made from the General Construction Loan of 1947-Renovation of Existing Quarters under Deferred Maintenance.
- 2- Mr. Rennie reported that the Board had previously approved the purchase by Montrose School for Girls of a hay-baling machine in the amount of \$1,594.20. It has since been found that the manufacturer has discontinued making the type of baling machine on which this price was obtained and that a later model can be obtained at an additional cost of \$342.55.

The Board approved an amendment to its previous authority covering the cost of the new machine at the increased cost, with payment to be made from the General Construction Loan of 1947-Increase Capacity of Existing Cold Storage.

Rosewood State Training School:--

- 1- The Secretary brought to the attention of the Board a letter from Rosewood State Training School, dated June 25, 1948, requesting authority to proceed with the purchase of equipment for the buildings to house employees, and for the two staff cottages, which are under construction, the appropriation for which is included in the General Construction Loan of 1947.

(Construction)

(Rosewood)

In a discussion of this matter, the question of the type of equipment to be purchased was considered. The Board felt that the equipment to be purchased out of the Loan Funds should be of a permanent nature and that expendable materials such as bed clothing, etc., should not be purchased out of construction loan money. Furnishings such as linens, etc. needed for these buildings for employees should be purchased from the current budget appropriations.

The Board approved the request with the understanding that the institution would be governed accordingly as to the kind of equipment to be purchased, with the facilities of the Department of Budget and Procurement being used in connection with the purchase of all of the equipment.

- 2- Upon the recommendation of the Department of Budget and Procurement, the Board approved the award of the following contracts by Rosewood State Training School, with payment to be made from the General Construction Loan of 1947-Building to House Employees; and the budget of the school as provided above:--

Merchants Wholesale Co., household supplies	\$ 82.55
Reads Supply Co., household supplies	1,300.50
Standard Textile Co., household supplies	253.98
Maryland Wholesale Dry Goods Co., household supplies	589.16
State Use Industries, household furniture	4,386.00 - see Aug. 13, 1948
	<u>\$6,612.19.</u>

- 3- Upon the recommendation of Mr. Funk, the Board approved an increase in the original contract for the Staff Cottages for Rosewood State Training School by the addition of \$165.90 to provide for new interior doors which has been found cannot be furnished by the State from materials at the Solomons' Base, as originally contemplated.

Solomons' Base Project:--

The Secretary advised the Board that the following items have been credited to the Post War Construction Fund covering materials and supplies furnished from the Solomons' Base:--

Kindling Wood Sold	\$ 25.00
Cheltenham School for Boys	1,156.46
Department of Research and Education	100.00
Kindling Wood Sold	10.00
University of Maryland-Princess Anne	100.00
Eastern Shore State Hospital	43.75.

Springfield State Hospital:--

- 1- Upon the recommendation of the Department of Budget and Procurement, the Board approved the award of the following contracts by Springfield State Hospital, payable from the General Construction Loan of 1947-Furnishings and Equipment for Employees' Housing-\$16,000:--

N. Snellenburg & Co.	\$ 325.92
The Bagby Co.	1,177.50
C. H. Lears, Inc.	<u>1,983.45</u> \$3,486.87

- 2- The Board approved requests of Springfield State Hospital made to the Secretary for the award of the following contracts:--

Special Allotment of \$28,996.00:--	
Freddy Collins, for plastering-Sykesville	\$ 152.00
Special Allotment of \$14,894.96:--	
Freddy Collins, for plastering-Beall Farmhouse	1,082.25
General Bond Issue of 1941:--	
The Royal Lumber Co., for railroad ties (partial)	384.80
General Construction Loan of 1947-Furnishings & Equipment for Employees' Housing:--	
Hecht Bros. Co., for Norge Refrigerator	99.95
The Baltimore Gas Light Co., for lamps	82.71, less 2%
Special Allotment of \$14,894.96:--	
J. T. Roberts, for plumbing parts	64.20, less 2%
Special Allotment of \$28,996.00:--	
Detroit Stoker Co., for repair parts to the Boilers of Power House	335.55)
	845.85)

(Construction)
Springfield

3- Mr. Funk advised the Board that during the construction of the three Staff Cottages for Springfield State Hospital that the following extra work has been found necessary:

a. Plumbing, front & backdoor hardware, blocking out window frames, etc.	\$475.72	
Solomons' materials credit	<u>154.23</u>	\$321.49
b. Labor charge for installation of wood siding in lieu of gypsum siding		300.00
c. Change in ventilation walls authorized by the architect		<u>202.00</u>
		\$823.49.

The Board approved a Change Order to cover these items, with payment to be made from the contingency allowance in the amount of \$6,200.00 authorized by the Board on December 9, 1947, which has been set up in the account for the Employees' Building.

4- The Secretary brought to the attention of the Board a communication from Dr. Robert E. Gardner, Superintendent, Springfield State Hospital, requesting permission to expend approximately \$596.00 of General Bond Issue of 1941 funds for replacing a section of sewer line between the new Attendants' Building and the opening at the Nurses' Home, with heavy cast iron soil pipe, using the institution's workmen, due to the growth of tree roots into the old sewer line.

The Board approved this request.

Spring Grove State Hospital:--

Upon the recommendation of Mr. Funk, the Board approved the award of contract to the Colwill Construction Company by Spring Grove State Hospital for the removal and reinstallation of the main electric bus line, between the service entrance and the main panel, in the Old Center Building, in the amount of \$198.00, with payment to be made from the special allotment of funds for repairs, renovations and alterations at this building. This work is in addition to the present contract which the institution has with the company.

State Department of Health:--

The Secretary brought to the attention of the Board a letter received from Dr. R. H. Riley, Director, State Department of Health, advising that it has been found that the amount necessary to be used from the Medical Care Funds for the completion of the Bacteriology Building of that department is \$90,000.00 rather than the \$80,000.00 first estimated.

The Board amended its previous approval for the transfer of these funds to the construction account to include the additional amount of \$10,000.00 which it is felt necessary for this work, making a total of \$90,000.00 approved for this purpose.

Post War Construction Fund:--

The Board approved the following payments which have been made by the State Comptroller from the Post War Construction Fund since the last meeting:--

Solomons' Base	\$1,866.64
Department of Motor Vehicles	24472.19
Department of Research & Education	469.98
Maryland Tuberculosis Sanatorium	30.00
Crownsville State Hospital	5,715.00
Springfield State Hospital	2,850.00
Maryland Training School for Boys	7.76
Morgan State College	11,369.65
University of Maryland	<u>23,567.17</u>
	\$70,348.39.

Maryland Training School for Boys:--

See: End of these Minutes.

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COMPTROLLER OF THE TREASURY:

The Secretary submitted to the Board for approval Releases prepared by The State Law Department in connection with the settlement which that department was able to work out with the Wilson Lines, Inc. and the Tolchester Line for tax on Admissions for the calendar years 1941 through 1947, inclusive.

After a discussion of the matter, the Board authorized the Comptroller to execute these Releases and accept the settlements arranged by The State Law Department, as follows:-

Wilson Lines, Inc.	\$1,827.85
Tolchester Line, Inc.	1,456.85,

for Admissions Taxes for the calendar years 1941 through 1947, inclusive.

Court Costs:

The Secretary brought to the attention of the Board bill of the Clerk of the Baltimore City Court received from The State Law Department, in the amount of \$25.50, covering Court Costs in the case of Hammond vs. Philadelphia Electric Company.

The Board authorized the payment of this bill from the current budget of the Board of Public Works.

DEPARTMENT OF STATE FORESTS AND PARKS:

The Secretary brought to the attention of the Board a file of correspondence in connection with the application made by Messrs. Morgart and Gichner to remove coal and fire clay by the stripping method from certain land in Garrett County known as Tract #135, this matter having been the subject of discussion at the last meeting of the Board and having been referred to Judge William C. Walsh, attorney, representing the applicants, and Mr. Joseph F. Kaylor, Director, Department of State Forests and Parks.

At today's meeting letters from Judge Walsh and Mr. Kaylor were considered. Judge Walsh stated that he felt his clients should not be required to pay more than \$200.00 per acre for the privilege of removing coal and fire clay; and Mr. Kaylor stated that he was unwilling to approve an amount of less than \$500 per acre.

After due consideration of the matter, the Board felt that it would have to support the recommendation made by Mr. Kaylor in this matter, and decided accordingly.

GAME AND INLAND FISH COMMISSION:

See: Construction, these Minutes, as to \$8,000.00 of 1948 funds to be carried forward.

GENERAL EMERGENCY FUND:

1- The Secretary brought to the attention of the Board a letter dated June 22, 1948, from Mr. Joseph F. Kaylor, Director, Department of State Forests and Parks, relative to the request previously made by his department concerning the purchase of Gathland State Park, consisting of 101 acres of land on South Mountain, in Frederick County.

After due consideration of this matter, the Board approved an allotment of \$3,553.00 from the General Emergency Fund of 1948 for the purchase of this tract of land. The Board deferred action on the request of the Department for \$6,000 for repairs and improvements which the Department recommended be made available.

2- Mr. Rennie brought to the attention of the Board a request received from the Department of State Forests and Parks that the sum of \$53,200.00 be made available to the department to take care of the cost of making repairs to existing facilities and equipment and/or make additions to facilities

and equipment at State forests and parks.

After due consideration, the Board approved an allotment of \$3,750.00 to the Department of State Forests and Parks from the General Emergency Fund of 1948 to take care of the following items:-

Repairs to Herrington Manor Dam	\$2,500
Repairs to New Germany Dam	750
Emergency Construction-Paint and Oil Storage House at Herrington Manor	500.

As to the request for the balance of the money for repairs and equipment, the Board withheld action pending the outcome of discussions to be had by Mr. Funk with the department as to the urgency and need for all of the items the department wants.

2- The Secretary brought to the attention of the Board a letter received from Judge Ogle Marbury advising that due to the recent illness of Judges Grason and Markell it had been necessary for him to call in Judge Levin C. Bailey to assist the Court of Appeals, this being done under authority provided in a recent constitutional amendment. With his letter, Judge Marbury submitted expenses of Judge Bailey, totaling \$175.00, for transportation to and from Annapolis, and expenses while in Annapolis.

After a discussion of the matter, the Board approved an allotment of \$175.00 from the General Emergency Fund to the budget of the Court of Appeals to take care of this expense, for the fiscal year 1948.

3- The Board approved an allocation of \$10,000 from the General Emergency Fund of 1948 to the Standard Salary Board for use in connection with the survey being conducted by that Board for the purpose of obtaining information relative to employees and conditions at State institutions in connection with the work of the Standard Salary Board in determining salary scales for State employees.

4- The Board approved an allocation of \$908.24 from the 1948 General Emergency Fund to Miscellaneous Appropriation No. 2, Item #29, to take care of the deficiency in connection with the payment, by the State Comptroller, of the premiums on bonds of Collectors of State Taxes.

5- See: Construction, these Minutes, Military Department, as to allotment of \$5,000 from the ~~General Emergency Fund~~ to the Department of Public Improvements for additional help for preparation of plans and specifications. Post War Construction Fund

6- The Secretary brought to the attention of the Board a request which had been received by the Governor from Judge Levin C. Bailey, Chairman of the Court of Appeals Standing Committee on Rules of Practice and Procedure, stating that the funds available to the Committee for the period ending June 30, 1948, are \$1,500 in the supplemental budget and \$723.22 in prior appropriations. In connection with the work of the Committee a workbook has been compiled, and printed by The Daily Record Company at a cost of \$3,257.50, the cost of which exceeds the current funds available.

The Board approved an allotment of \$1,500.00 from the General Emergency Fund of 1948 to Miscellaneous Appropriation #2, Item #31, to take care of the payment of the bill of the Daily Record, and the balance to be carried forward.

In his letter of June 16, 1948, Judge Bailey also stated that it is felt necessary to procure the services of an expert draftsman and codifier to assist the Committee in its work, and requested an allotment of \$4,000.00 to take care of salary for such a man.

The Board approved an allotment of \$4,000.00 from the General Emergency Fund of 1949 to Miscellaneous Appropriation #2, Item #31.

(General Emergency Fund)

- 7- The Secretary submitted request of the State Comptroller for the following allotments from the General Emergency Fund of 1948:-

Gasoline Tax Division:--

To take care of operating expenses in the current fiscal year for which no funds are available. \$1,702.00.

Alcoholic Beverages Tax Division:--

To take care of operating expenses in the current fiscal year for which sufficient funds are not available, among which expenses is the bill of the Falconer Company in the amount of \$4,606.25. 5,996.00
5,984.77.

The State Comptroller also requested an allotment of \$5,606.00 from the General Emergency Fund of 1949, for the Gasoline Tax Division to take care of additional operating expenses for that division during the new fiscal year.

The Board approved the requests of the State Comptroller.

- 8- The Secretary advised the Board that it had been found that only \$19,154.96 was required from the General Emergency Fund for 1948 for Miscellaneous Appropriation No. 3 to take care of the increased cost of office rentals during the 1948 fiscal year.

The Board amended its previous approval of an allocation of \$29,000.00 for this purpose to \$19,154.96.

- 9- The Board approved an allotment of \$332.00 from the 1948 General Emergency Fund to the Board of Public Works to take care of a deficiency of funds in the Board's budget for the 1948 operating expenses.
- 10- The Board approved an allotment of \$2,500 from the General Emergency Fund of 1949 to the Baltimore Association of Commerce to supplement the appropriation of \$5,000.00 to that Association in Miscellaneous Appropriation No. 2, as in 1948, and authorized the expenditure of these moneys in the usual manner. (Maryland Development Bureau)
- 11- Upon the recommendation of the Department of Budget and Procurement, the Board approved the following allotments from the General Emergency Fund of 1948:--

Maryland Training School for Boys, to supplement appropriations for the current fiscal year \$6,110.00

- 12- Upon the recommendation of the Department of Budget and Procurement, the Board approved allotments from the General Emergency Fund for 1949, in the following cases:-

Department of Budget & Procurement, for two positions authorized in 1948	\$3,946.00
State Employment Commissioner, for three positions authorized in 1948	6,501.00
Department of Legislative Reference-State Fiscal Research Bureau, to supplement the present appropriation of \$7,000 to take care of standard salary scales and operating expenses.	6,827.00
Department of Motor Vehicles, to continue six employees authorized in 1948.	11,320.00
Maryland State Police, to continue six positions authorized in 1948. ← Planning Commission	21,780.00
Department of Public Improvements, to continue two positions authorized in 1948 and to supplement operating expense items.	8,287.00
Department of Public Improvements, to continue one position authorized in 1948 and provide \$500 necessary in connection with the preparation of the State Building Code.	3,200.00
Hall of Records Commission-Division of Information, to set up budget of salaries and operating expenses.	11,000.00

Hall of Records Commission, for use in connection with revising and compiling the Maryland Manual	\$2,250.00
Supreme Bench of Baltimore City, to equalize the salary of the Probation Officer paid from Miscellaneous Appropriation No. 2, Item #21, with the salaries of Probation Officers paid by Baltimore City.	650.00
Maryland Training School for Colored Girls, to continue four positions authorized in 1948.	7,320.00

- 13- Mr. Rennie brought to the attention of the Board a request from the Maryland Training School for Boys that the sum of \$32,775.00 be made available to that institution for the fiscal year 1949 from the General Emergency Fund, to cover the cost of additional employees, supplies, equipment to take care of 50 additional boys and reduce the number of boys housed in the present cottages to 30 each by providing additional dormitory facilities for 40 to 50 beds in the playroom of the present school building.

In view of the fact that the request was not recommended by the Department of Budget and Procurement, the Board declined to take any action on the request.

MILITARY DEPARTMENT:

The Board gave formal approval to the execution of a Supplemental Agreement No. 1 by the Military Department, covering lease of that part of the Municipal Airport in Baltimore which the City authorities have agreed to lease to the State of Maryland and the Federal Government, in order that the Military Department may secure approximately \$250,000 in Federal Funds for needed improvements, including concrete parking apron. There are no State funds involved in this Agreement.

LEASES:

Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases.

- State Department of Education - Harry E. Eberly, one room, 170 W. Washington Street, Hagerstown, for one year from July 1, 1948, at \$600.00 per year.
- Department of Health - Parole Health Center Association, first floor of Parole Health Center, Camp Parole, for one year from July 1, 1948, at an annual rental of \$240.00.
- Board of Mental Hygiene - Safe Deposit and Trust Company, Agent, for 511-515 Professional Building, 330 N. Charles Street, Baltimore, for one year from October 1, 1948, at an annual rental of \$2,544.00.

The Board also authorized the State Treasurer to execute a lease for offices in the O'Sullivan Building in lieu of the space now being occupied in the Davison Building, Baltimore, under lease in the name of the Board of Public Works.

MORGAN STATE COLLEGE:

Mr. Rennie submitted to the Board the report of the Trustee Committee on State Scholarships, for Morgan State College, covering grants for the summer of 1948.

After due consideration of this report, the Board approved the report with the following exceptions:

- 1- Page 6, Item #2. The Board disapproved the award to Mrs. Laura Weaver and Mrs. Florence A. Dennis to attend the University of Mexico to study Spanish Life and Culture.
- 2- Page 6, Item #3. The Board deferred action on the case of Percy V. Williams, a veteran, until further information can be obtained in connection with this award. The Board requested that the Scholarship Committee reconsider its approval in this case, particularly because of it being something entirely

new and the danger of creating a precedent which the Board feels should be avoided.

ST. MARY'S INDUSTRIAL SCHOOL:

The Secretary reported to the Board that he and Mr. Funk had met with representatives of St. Mary's Industrial School on June 21, 1948, at the request of the officials of the school, to discuss the action taken by the Board of Public Works at its meeting of June 9, 1948, relative to the provisions which were made to take care of the deficit in the operating expenses of the school for the fiscal year ending June 30, 1948, for the estimated deficit to be incurred in the fiscal year ending June 30, 1949, and the following year, depending upon the making of arrangements for the transfer of the boys from the school to some other facilities provided by the State, and for certain maintenance to the property, all of which was covered in a letter addressed to the school by the Secretary, dated June 15, 1948.

There were present at the meeting, representing the school, the Very Rev. Monsignor John J. Daly, Treasurer, Mr. Galvin, Mr. Nelligan, Mr. Croggon and Mr. Whitler of the firm of Haskins and Sells, auditors for the school.

The Secretary conveyed to the Board the information that the representatives of the school stated that they felt they were entitled to be reimbursed, in addition to the operating deficit for the fiscal year 1948, for operating deficits which had been incurred in the fiscal year 1945, 1946, and 1947, and that the State should assume the responsibility for all items of maintenance which were included in a list submitted by the officials of the school at the meeting of June 21, 1948.

After a full discussion of the matter, the members of the Board decided that they could not accept the responsibility for the deficits shown to have been incurred in the operations of the school for the fiscal years ending June 30, 1945, 1946, and 1947, because the Board had no knowledge of these deficits until shortly before the meeting of June 9, 1948, and that the deficits belonged to years the accounts for which the State has closed sometime since and there would be no money available from which to pay such deficits.

The Board also decided it was unwilling to commit the State for maintenance beyond that authorized at the previous meeting, the estimated cost of which is \$35,000.00, involving less work than was covered in the list submitted at the meeting held June 21, 1948, with the school officials.

STATE DEPARTMENT OF PUBLIC WELFARE:

The Secretary submitted a letter dated June 10, 1948 and one dated June 25, 1948, from the State Department of Public Welfare, furnishing the information requested by the Board at the meeting of June 9, 1948, as to the proposed use of the \$500,000 appropriated at the May 1948 Session of the General Assembly to supplement the budget for the State Department of Public Welfare for the fiscal year 1949.

After due consideration, the Board approved the allocation of the sum of \$500,000, as appropriated, for use by the State Department of Public Welfare in the category of Aid to Dependent Children.

STATE EMPLOYEES:

Mr. Rennie submitted to the Board a suggested ruling prepared by Mr. W. D. Owens, State Employment Commissioner, relative to vacation and sick leave credits for classifications authorized on a part-time basis. This suggested ruling provides for vacation and sick leave credits for State employees in classifications for which the Standard Salary Scale specifies other than a per annum rate, where the employees have in any month of active service time constituting a minimum of 160 hours work, as follows:

1½ days annual leave credit for each month's service of
160 hours or more; and

2½ days sick leave credit for each month's service of 160 hours or more.

The determined leave in such cases is to be governed by the following provisions:

- 1- Employee not eligible to take earned leave until he has been in the State service for six months.
- 2- Payment of such leave to be:-
 - a. Hourly: 8-hour working day at the hourly rate of pay received by employee when working.
 - b. Daily: Daily rate of pay received by employee when working a normal work day.
 - c. Part-time Monthly rate: Pro-rated on prescribed Standard Salary Rate for a normal work day.

Further: Employees paid on an annual rate, pro-rated on an hourly basis because they are not willing to accept full time regular employment at the annual standard scale provided, shall not be entitled to any leave with pay privileges.

Note: Laborers of the State Roads Commission are exempted from the above ruling, inasmuch as such employees are governed by Chapter 766, Acts of 1945.

After due consideration, the suggested ruling was approved.

The Secretary brought to the attention of the Board a recommendation from the Maryland Tuberculosis Sanatorium-Henryton Branch that an extension of sick leave be granted for Katie Dorsey, Cleaner, who was severely burned when her home caught fire. The accumulated sick leave for this employee expires July 11, 1948.

The Board approved an extension of sick leave in this case to September 30, 1948.

The Secretary submitted to the Board a request received from the Maryland Training School for Boys for approval to a payroll totaling \$106.97, covering services rendered by employees on the legal holiday of May 31, 1948. It was represented that it would not be possible to allow these employees to take another day off in the future to compensate for the holiday on which they worked.

Action on the request was deferred pending the obtaining of additional information to show any absences of the employees on the payroll during the past year on sick leave.

The Secretary brought to the attention of the Board a request received from the Department of Correction for authority to compensate the employees of the Maryland Penitentiary, in the amount of \$8,952.57, for services rendered on holidays in the fiscal year 1948.

The Board deferred action on this request pending the obtaining of further information as to any absences by employees shown on the list submitted with the letter of the Department of Correction, dated June 23, 1948, due to illness.

The Board approved the payment of three weeks salary to Louis O'Donnell, Assistant to the Governor, for vacation leave to which he was entitled and which he has been unable to take because of the pressure of business, this action being requested by the Executive Department, for 1947

STATE PROPERTY:

The Board approved the disposal of property no longer required in the conduct of the State's business, in the following instances:--

Comptroller of the Treasury-Gasoline Tax Division	\$876.00
Maryland House of Correction	340.00
Crownsville State Hospital	3,719.85
Game and Inland Fish Commission	694.24
Montrose School for Girls	927.79
State Department of Public Welfare	184.50
Register of Wills for Dorchester County	37.50
State Roads Commission	1,067.98
Spring Grove State Hospital	39.75
Springfield State Hospital	40.00
Total	\$7,927.61.

MARYLAND TRAINING SCHOOL FOR BOYS:

The Secretary brought to the attention of the Board a request received from Maryland Training School for Boys for an allotment of funds to take care of the cost of materials and supplies which had been furnished that institution from the Solomon's Base and for which the school has no funds available.

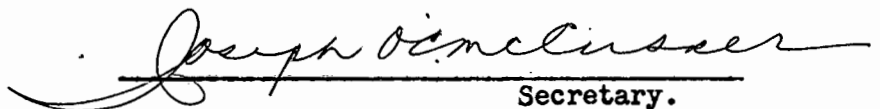
After a discussion of this matter, the Board approved an allotment from the Post War Construction Fund of \$1,479.45 to take care of this expense.

GENERAL EMERGENCY FUND:

The Board approved an allotment of \$150.00 from the General Emergency Fund of 1948 to the Real Estate Commission supplementing the appropriation in Item #304 - Office Supplies for that current year to enable the Commission to take care of all of the expenses incident to the operation of its office.

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary.

